**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on Monday

14th February 2022 at 7.00pm

**Parish Councillors Present:** S Ayrey (Chair)

D Edmondson

P Fleming

**Also Present:** D Clarke (Clerk) and 8 members of the public.

**Apologies:** J Dean, J Higginson, S Bargh.

The Chairman welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **22-24** | **Declarations of Interest**  There were no declarations of interest. |  |
| **22-25** | **Dispensations**  There were no requests for dispensation. |  |
| **22-26** | **Open Section for members of the public to speak**  The Parish Council intends to provide a cut Christmas tree to be placed on Blue Pots for the 2022 Christmas celebrations. Margaret Brown will investigate the possibility of donations from local businesses to help with the cost. Jay Goulding offered help set up the tree, which will be 12-16 ft tall, using a cherry picker. Other matters such as arranging an electricity supply and obtaining decorations remain to be resolved.  Lynne Molloy introduced the subject of the Queen’s Platinum Jubilee Celebrations. It is anticipated that village businesses, clubs, societies and organisations will be developing their own plans for events and there is a need for co-ordination and publicity. It is hoped that a beacon can be built on Hall Greaves. Access for spectators, including wheelchair and mobility scooter users, needs careful planning. The PC will investigate insurance cover for events. The PC will arrange a village meeting to find out what is already in planning and what events the community would like to see. | **Clerk** |
| **22-27** | **Minutes of the previous meeting**  The minutes of the meeting of the Parish Council on Monday 10th January 2022 were received.  **Resolved:** The minutes be approved as a true record for signature by the Chairman. | **Clerk** |
| **22-28** | **Matters arising from the minutes**  There were no matters arising from the minutes. |  |
| **22-29** | **Coronavirus – Contingency planning**  There were no changes to current policy |  |
| **22-30** | **New Clerk**  There were no candidates for the post. | **Clerk** |
| **22-31** | **Village Christmas Tree**  The Parish Council will co-ordinate the provision, erection and decoration of a cut tree 12-16ft tall to be placed on Blue Pots for the 2022 Christmas celebrations. J Golding has kindly offered the use of a cherry picker and there are volunteers to help with the various tasks involved in the project. A detailed plan will be worked out over the summer. | **Clerk**  **JH**  **DE** |
| **22-32** | **Queen’s Platinum Jubilee Celebrations**  **Resolved:** The Parish Council will arrange a village meeting to discuss plans for the celebrations. | **Clerk** |
| **22-33** | **Bank Mandate Review**  The review is in hand but there have been difficulties with the electronic forms. The PC is investigating alternatives.  In view of the difficulty in altering the mandate a fresh resolution to update the mandate might help.  **Resolved:** Overton Parish Council resolves to instruct National Westminster Bank plc to change the current mandate by the removal of Mr. D. Maddox as a signatory and the addition of Ms. J. Dean as a signatory. | **JH**  **DE** |
| **22-34** | **Registration of Parish Council Property**  The solicitor has submitted a quote of £2550 plus VAT and disbursements. Due to an error the quotation was previously reported as £1800 plus VAT and disbursements.  **Resolved:** The Parish Council will accept the quotation of £2250 plus VAT and disbursements. | **Clerk** |
| **22-35** | **Defibrillators – Update**  An order for a defibrillator and cabinet has been placed with Zafety Supplies Ltd but there is a delay in deliveries from the manufacturer and Zafety Supplies Ltd are still unable to give date for delivery of the order. | **Clerk** |
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| **22-36** | **Green Team**  There was no report on this item. | **Clerk** |
| **22-37** | **Grants and Donations**  There were no new requests for grants or donations. | **Clerk** |
| **22-38** | **Grounds Maintenance**  Lancaster City Council has submitted an invoice for grounds maintenance work in 2021/22. The city council has also quoted £351.23 plus VAT for grass cutting and litter bin emptying at the Lancaster Road playground from April 2022 to March 2023.  **Resolved:** The Parish Council will accept the quotation of £351.23 plus VAT for grass cutting and litter bin emptying at the playground from April 2022 to March 2023. | **Clerk** |
| **22-39** | **Playground Inspection, maintenance and safety issues**  There was no report on this item. | **Clerk**  **JH** |
| **22-40** | **Road Maintenance, Cleansing & Safety**  Lancashire County Council has not yet refreshed the worn road markings at various junctions in the village. A reminder will be issued. | **Clerk** |
| **22-41** | **Planning**  **Tree Application No:** 22/0029/TCA. **Proposal:** 1x Ash – fell. **For:** Mr Matthew Appleby. **Site Address:** The Globe Hotel, 40 Main Street, Overton, LA3 3HF.  **Resolved:** No objection to this proposal. | **Clerk** |
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| **22-42** | **Sunderland Point Road – warning signs**  There was no report on this item. | **Clerk** |
| **22-43** | **Sunderland Point Toilets**  Arrangements will be made to install a smart meter. | **Clerk** |
| **22-44** | **Overton Flag**  There was no report on this item. | **DE** |
| **22-45** | **Website**  With the resignation from the Parish Council of Mr G K Webber it will be necessary to find a new website operator. |  |
| **22-46** | **Accounts for Payment**   1. **DGS Clarke -** Clerk’s salary January 2022   £229.08  PAYE Tax £ 45.80  **Net salary** **£ 183.28**   1. **HMRC –** PAYE tax **£45.80** 2. **Overton Memorial Hall -** Hire of Hall Jan -Dec 2022  **£180.00** 3. **Broadgate Garage –** Fuel for mower Jan 2021 – Dec2021     £165.22  VAT £ 33.04  **Total £198.26**   1. **Lancaster City Council –** Mowing playground 2021/2022   £341.00  VAT £ 68.20  **Total £409.20**   1. **Water Plus –** Water charges for SP toilets Dec 21- Jan 22   **Estimated bill £25.41**   1. **E.ON Next –** Elec charges SP Toilets Jan 2022   £24.49  Payable by DD on or around 16/02/2022 VAT £ 1.22  **Total £25.71**    **Resolved:** Accounts be paid as presented except for Water Plus bill which is to be paid on receipt of invoice provided actual charge is compatible with the estimate. | **Clerk** |
| **22-47** | **Correspondence**   1. **18/01/2022 – G. K. Webber –** Letter of resignation from PC. **– Ken’s resignation accepted with regret.** 2. **30/01/2022 – Mr D Gorry –** Request for information on progress towards upgrade to full fibre broadband for Overton – PC has advised Mr Gorry that it has no new information on this matter. 3. **08/02/2022 Lancaster City Council, Governance Service –** Confirmation that PC may fill casual vacancy by co-option. **Noted.** 4. **Tomos Porter, Middleton Parish Council –** Information about Section 106 funding for recreational facilities in Middleton and Overton. **Noted.** 5. **3/02/2022 – Andy Korab –** Request for neighbourhood Planning to be an item on the PC agenda. **Noted and will be on agenda for PC meeting 14 March 2022.** 6. **14/02/2022 Keep Britain Tidy-** request for PC to join Great British Spring Clean 2022 and complete a short survey. **Declined** as litter volunteers already operating. | **Clerk** |
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